

# **HIDDEN VALLEY SCHOOL COUNCIL**

**March 10, 2015**

**Minutes**

**PRESENT:**

Lindsay Heynen - Chair

Riana Robinson – Administrator

Amy Stuart – Member

Wendy Reid - Member

**SPECIAL GUESTS:**

**REGRETS:**

Samson Hartland – Member

Paul Sippel – Member

**RECORDING SECRETARY:**

Debra Jonasson

	AGENDA ITEM	DISCUSSION	DECISION
1.	In-Camera Session	In-camera meeting from 5:30 to 6:00 pm	
2	a. Call to Order  b. Welcome	a. The Chair called the meeting to order at 6:04 p.m.  b. No new guests to welcome.	
3	Approval of: a) Agenda b) Meeting Minutes of February 17, 2015.	a) Motion to approve the Agenda as presented by email as of today.  b) Motion to approve meeting minutes of February 17, 2015 as presented by email.	<b>Resolution: Motion to approve the agenda for this meeting. Duly moved and seconded. Vote: Unanimous</b>  <b>Motion to approve meeting minutes from February 17, 2015. Duly moved and seconded. Vote: Unanimous</b>
4	Chair Update:	a. Chair Update <ul style="list-style-type: none"> <li>• School sports shirts have been ordered.</li> <li>• Total cost is \$1,232.04. Deb to write a cheque to Lindsay to reimburse for payment of shirts and then the funds will be deposited to HVSC account when they are collected from Ditches to Donuts and Coffee Fund from School.</li> <li>• Lindsay talked to Independent Grocer about receipts rewards program; \$5,000 in receipts gets a \$20 gift card. She will talk to Mark about joining the program however right now they are only hosting two programs; Seniors and Mae Bachur. She is hoping to be able to get Hidden Valley School into this program. She has tried to talk to Mark but he has not been in the store when going in but Lindsay will get a hold of him to confirm if School Council can participate and use these funds for the healthy lunch program.</li> </ul>	<b>Action: Lindsay will get a hold of Mark at YIG and confirm participation in the receipts rewards program.</b>

b. RPAY

- Lindsay noted there are only two months of school left and Council needs to make a decision on the use of the RPAY funds for an After School Program.
- Amy sent in suggestions; table tennis, tennis, archery, bike safety program as possible after school programs. Amy's husband, Brian offered to come in and offer free lessons for table tennis and the funds could be spent on purchasing the equipment that the School could keep to use.
- One issue with the biking idea would be parents getting their children's bikes to school as most students normally ride the school bus.
- Discussion about how much it would cost to pay someone to come in and offer bike safety course to the students.
- Discussion on the probability of implementing a table tennis after school program at the school.
- Discussion on how the after school program has to work if it can be split between different activities and over a time period of various days.
- Amy will ask Brian if he can get in touch with a coach who can come out and help with running the after school program table tennis for the students.
- Lindsay noted there is \$1800 of funding; Council could purchase 4 tables and then have some coaching available.
- Suggestion of talking to Canadian Tire regarding the tables and see if there is a chance at getting a discount on the table purchase.

- Decision by Council to go with a table tennis as the After School Program. Try to aim for April 20<sup>th</sup> to get the program started. Amy to check with Brian to see his availability starting April 20<sup>th</sup>.
- Council plans to work on the schedule for this program in the next week and get it set up.
- Lindsay will call Canadian Tire and find out about purchasing 4 tables and any possible discount.
- Members will get together, pick up the tables and deliver them to the school and set them up.

**Action: Amy to consult with Brian and check on availability of April 20<sup>th</sup> for the table tennis program.**

**Action: School Council to consult via email to set up the scheduling for the After School Program.**

**Action: Lindsay to call Canadian Tire and find out about purchasing 4 tables and if there is a possibility of a discount.**

**c. Fundraising - Update**

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- The Ditches and Donuts funds usually go towards sports for the intermediate classes.
- Discussion on how the fundraising should be done. Amy feels it would be better to have a global fundraiser rather than multiple smaller fundraising projects, also a suggestion that there also be a wish list as well to match the fundraising goals.
- Discussion on fundraising and how it should be approached. Amy feels that all the monies raised from the fundraisers should go into one pot and accumulated and then this pot is distributed as according to the wish list and the need for the fundraising money.
- The fundraisers are coffee fund, vegetables, ditches and donuts.
- It would be nice to have a Christmas one or a BBQ in the spring to have a quarterly event for to fundraising.



7	Administrator's Report (Riana Robinson)	<p>Riana gave an overview of her report which is attached with the minutes.</p> <ul style="list-style-type: none"><li>• French Immersion: The Minister is looking into having another French Immersion class as there are too many registered with Whitehorse Elementary so Riana emailed the Department and offered to host the class at Hidden Valley. The Minister was excited about this opportunity and it would open more opportunities for bussing/student enrollment at Hidden Valley. Riana is waiting now for a final decision on this possibility. There is space in the school to host this program. Amy asked if it will be a separate class or does it fall under the umbrella of the regular school system; Riana confirmed it would fall in line with the regular school system.</li><li>• There will be new computers brought in over the summer for the school, all the iMacs will be replaced or there will be new laptops, which would be on carts that can be distributed to the classrooms and given to the students instead. If this option happens then the computer lab will be dismantled and can be turned into another classroom. This will not affect any of the in-classroom computers, only the ones in the lab.</li><li>• Destination Imagination: Hidden Valley students came first in their division. They have been selected to go to BC for Provincials and there is now a time crunch to get things prepared in time for these students to go down to this event. Six students will be going, Alex's Dad has offered to go with the group as a male chaperone, and Brenda will be the female chaperone. Riana asked if Council could help with the financial side. It is working out to be \$350 per child for the trip that is still required in funding. She is wondering if Council can assist with supporting with possibly \$50 or \$60 per child. The</li></ul>	
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remainder of the money owing for each child would have to be paid for by the parents. Lindsay suggested the School call the Yukon Chamber of Mines and see if they would be willing to help with air tickets for the students travel. Lindsay proposes that School Council donate \$100 per child to help offset the cost of these children travelling to BC for Destination Imagination. Ann is going to speak with Air North also to see if there can be any discount or donation. Riana will call the Chamber tomorrow.

- Kindergarten registration is currently 12 for 2015-2016.
- French teacher – Amber is still on medical leave till the end of April, with a possibility of that being extended. There is someone in the class and will stay for as long as needed.
- Budgets: March 31 is end of fiscal year. Not all of the budget has been spent this year and will carry over to next year. Most of the budget goes to photocopies (paper, toner, etc.). The School will be getting whiteboards for all the classrooms by the end of the year and a new promethean board for next year as well.
- Lindsay asked if there is a wish list for the kitchen supplies, not sure how much it is used and what is required.
- School Growth Plan; there is a meeting on March 31 and Riana will give more feedback at the next meeting.
- Staffing for next year; Riana will know by the end of March and will then bring that information back to School Council. The dead line is the end of March and Riana has to know by then. Discussion on how the posting process works.

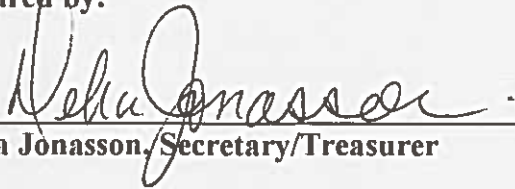
**Resolution: Motion that School Council donates \$600 to the Destination Imagination students to travel to BC for the provincial competition.  
Duly moved and seconded.  
Vote: Unanimous**

		<ul style="list-style-type: none"> <li>• Upcoming field trips. <ul style="list-style-type: none"> <li>○ March 7-12 – Grades 5-7 Bison Hunt – Riana heard that they did get a bison.</li> <li>○ Mar. 16-27 – Spring Break <ul style="list-style-type: none"> <li>○ Mar. 30 – Back to School</li> <li>○ Apr. 3 – Good Friday – no school</li> <li>○ Apr. 6 – Easter Monday – no school</li> <li>○ Apr. 15 – Wrestling Tournament</li> <li>○ Apr. 21 – Parade @ 11:00 am</li> <li>○ Apr. 21 – School Council meeting @ 6:00 pm</li> <li>○ Apr. 30 – Bison Feat @ 5:30 pm</li> </ul> </li> </ul> </li> <li>• School attendance is currently 78. If the French Immersion comes to the school that would mean another 18 students, they would come with the required staff.</li> </ul>	
8	General Discussion	<ul style="list-style-type: none"> <li>• Lindsay is working on the second letter to the Minister which she distributed to all members for their review. She emailed out the draft to all members and is looking for feedback.</li> </ul>	
9	Financial Report a) Account balance b) Financial Statement	<p>The current account balance is \$8,574.54 as of March 10, 2015. Motion to approve statements as presented by email.</p> <p>Debra to write a cheque to Lindsay to reimburse her for payment of the invoice for the school shirts, \$1,232.04 and also to reimburse for hot lunch monies (cheques) that Deb will then deposit to HVSC account (\$26.25).</p> <p>The financial statement for February 2015 was distributed by email. Motion to accept financial statements as presented.</p>	<p><b>Resolution: Motion that the February 2015 financial statement be accepted as tabled.</b></p> <p><b>Duly moved and seconded.</b></p> <p><b>Vote: Unanimous</b></p>



10	Correspondence	No new correspondence.	
11	Date for next meeting.	The Monthly meetings will be every third Tuesday @ 6:00, unless otherwise posted. Next Meeting: Tuesday, April 21, 2015 In-camera @ 5:30 pm; Public 6:00 pm.	
10	Adjournment	The meeting was adjourned at 7:19 pm.	

Prepared by:



Debra Jonasson, Secretary/Treasurer

Approved by:



Lindsay Heynen, Chair