

September 2017

Dear Parent/Guardian,

This year, teachers have the option to communicate student learning using an online tool called *FreshGrade* to create personalized digital portfolios. Through photo images, video and audio clips, teachers are able to capture student learning and upload to the portfolio for viewing. In addition, *FreshGrade* provides parents with real-time opportunities to view and comment on their child's progress across many areas of the curriculum.

In order for teachers to document student learning in this way, your consent is required. At first, teachers will set up individual student portfolios, followed by allowing the student to access her or his portfolio. Participating parents are invited by e-mail to join the system and view their child's portfolio once these are up and running.

All data within *FreshGrade* resides on servers located within Canada and is password protected with access restricted only to those authorized.

A consent and use agreement form is attached. If you choose to participate, please provide an e-mail address to where the invitation will be sent.

There are occasions where evidence of student learning will include partner, small and large group work. This work may be relevant to your child's portfolio and your child's teacher may choose to document this through photographs and video.

Personal information to be entered in the *FreshGrade* system will include-

- Student name
- Parent e-mail address
- Student work, including photos, video and/or audio
- Comments about the student's work as entered by teacher and student
- Comments about the student's work by parent(s) --OPTIONAL

Please complete and return the attached Consent and Use Agreement form. If you have any questions or concerns regarding the use of *FreshGrade*, please email yukonportfolios@yesnet.yk.ca

